

2010 Guidelines for Authors of Symposium Papers

The Oxford Symposium on Food & Cookery invites anyone with an interest in food and its history to submit a paper for consideration. Please note that deadlines and procedures have changed since 2009. We ask prospective authors to submit an extended proposal by **15 February** as outlined below.

Please send submissions or questions to Helen Saberi:
editor@oxfordsymposium.org.uk.

A. TOPIC

Each year the Symposium addresses a particular topic, chosen three years in advance. In 2010, it is **CURED, FERMENTED AND SMOKED FOODS**. All papers should address the topic in some discernible (although not necessarily literal) way. If you have any doubt about the suitability of a proposed paper topic, please contact the editor for clarification before the deadline.

B. DEADLINES AND PROCEDURES

If you'd like to present a paper at the 2010 Symposium please submit a proposal of 500—1000 words by **15 February 2010**. Please also include your relevant contact information.

The proposal should: a) outline your central theme and key points, b) describe the scope of your research and c) explain why your paper makes an original and compelling contribution to the symposium's examination of the topic and to the field of food history.

Due to the high level of proposals, it is not possible to include everyone's submission. The Editorial Committee attempts to ensure that a broad range of subjects within the year's topic is presented and that a rich spread of geography, culture and time periods is represented. If the committee cannot include your paper this year, please do reapply in 2011.

You will be notified if the paper is accepted by **1 March 2010**.

If accepted, we expect the final version of your paper of no more than 5,000 words by **1 May 2010**. Because the Symposium itself offers opportunities to rethink assertions and conclusions, authors whose papers are selected for publication will have another chance to revise their papers after the Symposium, before it is published in the Proceedings.

C. GENERAL GUIDELINES

We expect original works (and ask that you sign a Representation and Indemnification form) of **no more than 5000 words**; there is no minimum length for a Symposium paper. Quality, substance, scholarship and originality are more important than length. Authors should note, however, that footnotes and bibliographies will be counted on the maximum word length.

Authors should communicate their ideas in English that is clear, logical to follow and as engaging as possible. Non-English speakers may request to give their presentation in a language other than English. However, all papers will be published in English. In some cases, it may be possible to provide translation help. Authors should request such assistance prior to the deadline.

The Symposium requests the option to publish papers before they are published elsewhere. Please keep this in mind before you submit a paper.

D. ILLUSTRATIONS

Many authors choose to illustrate their presentations at the Symposium with slides and other visual aids. However, it should be noted that it is not usually possible to publish colour images in the Proceedings (although they can appear on the website). Black-and-white illustrations and diagrams should be submitted electronically with the paper. It is also sometimes necessary for the editor to limit the total number of illustrations that can be published. The editor will contact you if this is the case.

E. STYLE

Authors should follow the *Style Guide of the Modern Humanities Research Association*, which is available online:

<http://www.mhra.org.uk>

Writers are urged to avoid all bibliography and footnote software as they are impossible to copy edit.

F. AT THE SYMPOSIUM

Registration for the Symposium is distinct from submitting a paper. Please submit your registration as requested on the Symposium website and send any questions regarding fees or accommodations to our Registrar, Patsy Iddison: info@oxfordsymposium.org.uk

There are a number of assisted places, student rates and grants that applicants should consult when registering. Paper submissions by the editorial committee are “blind” and not biased by a potential attendee’s ability to pay. However, although the Editorial Committee will do its best to recommend strong submissions for aid, limited resources prevent it from guaranteeing it.

Authors of accepted papers are asked to **SPEAK TO** rather than to read their submissions. In general, they will be given 15—20 minutes to present material that goes beyond their initial draft, while summarizing these points. They will also be asked, under the supervision of a session chair, to respond to questions at the end of the presentation. The goal is to encourage the lively exchange of ideas.

AV facilities, tastings, and, in some instances, cooking demos etc. can be arranged for if requested in advance. Please inform the Editor and/or the Registrar of your requests at your earliest convenience so that we can do our best to accommodate you: info@oxfordsymposium.org.uk